



May 31, 2019

Request For Proposals

Celebrating 20 Years of Environmental and Occupational Health Capacity Building

Occupational Knowledge International (OK International) is seeking international partners for projects to promote and develop environmental and occupational health in developing countries. This Request for Proposals invites non-governmental organizations in such countries to respond. The submitters of selected proposals will be awarded a small initial monetary grant, technical advice and, an offer of partnership to seek additional funds to expand the proposed projects.

Who we are

OK International is a nonprofit, non-governmental organization (NGO) based in San Francisco, California dedicated to improving environmental and occupational health in developing countries, with an emphasis on capacity building, training, technical and policy advice, and assisting in problem-based monitoring, surveillance and research. OK International distinguishes itself by its strong science base, with particular expertise in toxicology, epidemiology, occupational hygiene, exposure assessment, and policy development, and 20 years of experience working in developing countries. The organization also has an international Board of Directors and volunteer professionals in scientific, medical, technical, and policy fields who can be called upon as needed. See www.okinternational.org for further information.

What we are offering

For selected proposals, OK International will provide:

- A grant of US \$2,000;
- Ongoing technical advice; and
- An offer of assistance to prepare detailed proposals for substantive funding to foundations, government, and other funding sources.

The grant of \$2,000 is not necessarily intended to fund the entire proposed project, but merely to provide assistance to further develop the project and help raise more substantive funding. The number of proposals awarded with grants and offers of assistance will depend on the quality of the proposals.

What types of projects are eligible?

OK International seeks proposals on environmental and occupation health topics of local and global concern. Projects should address a known or potential public health issue concerning workers, children, and/or other vulnerable populations' exposure to toxicants such as lead (Pb), silica dust, pesticides, etc. Eligible proposals may have an investigative, advocacy, technical assistance, or educational focus. These could include development or exploratory studies, prevention effectiveness or intervention evaluations, translation of research findings for practical application, technology transfer, the use of new technologies, and feasibility and policy research. We will not consider requests for general operational funding or capital improvements. Criteria for judging applications will include consistency with the goals of OK International (see our website), potential for widespread public health improvement, demonstrated ability of the applicant to achieve results,

and feasibility and practicality of the proposed activities. Applicants must articulate a need for technical assistance or collaboration beyond funding.

Who may apply?

Non-governmental organizations may apply. No academic research will be funded. No proposals will be accepted from applicants based in the USA, Canada, European Union, Japan, Australia or New Zealand.

What we need in your proposal:

Proposals should be brief (not more than 3 pages) and must be written in English. Submit the proposal in an email attachment in one single Adobe Acrobat (pdf) file with the name or initials of your organization in the file name. If you wish to include a cover letter (optional) please include that in the pdf file. They should contain the following:

1. An outline of the project, including its occupational and/or environmental health objectives.
2. Why it is important.
3. The time-frame in which the project would be expected to take place.
4. What is needed to make it viable and successful (e.g., additional funding and/or expertise). You should indicate clearly what your organization will provide, including what funding has already been obtained or is being requested from other sources and what you would ask from OK International.
5. How the success of the project would be evaluated.
6. The name and contact information, including email address for the organization/individual submitting the proposal, number of staff and volunteers, annual budget, the background of the organization including a description of any previous work on occupational and/or environmental health issues, and names and titles of the principal people who would be involved if the project were to proceed. Further information on the applicant, including curricula vitae (CVs) for key individuals, should be attached to the proposal as an appendix. This supplementary information is not counted within the 3 page limit.

When and where proposals should be sent:

The final date for receipt of proposals is **July 25, 2019**. Proposals must be sent by e-mail to: info@okinternational.org. For questions, please feel free to contact us at:

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